College of Physiotherapists of Manitoba

REGISTRATION AND LICENSING DIRECTION

Current and updated as of: October 14, 2026

Renewal – Active and Inactive Registrations

Purpose:
To outline the renewal requirements for an Active or Inactive license in Manitoba with the College of Physiotherapists of Manitoba.

Policy:
The college requires an annual renewal of a license as per the Physiotherapists Regulations Renewal, Periodic renewal (13).
Renewal of registration occurs online in January of each year, with a deadline date of January 31st.

When the office receives the completed registration form, registration fee, proof of liability insurance and any other information required by the Board of Assessors, including evidence of completion of the College Selected Activity, the office staff will process the forms and payment. A receipt for the fees and a virtual membership card (certificate) are issued to the registrant and can be found in their individual portal.

Note: if any part of the renewal requirements is missing, the renewal application will not be processed.

If the registrant intends to work on February 1st, they **must** have completed their renewal for an Active practice license 7 business days before January 31st each year.

New Registrants* who register in December, for an intended start date on or after January 1st of the next calendar year, will pay the full annual fee for the forthcoming year.

The College only pro-rates fees once per year and pro-rating occurs after July 31 of each year. The College does not offer rebates on registration fees.

Registrants are advised to consider their options if only planning to work a short time into the new registration year.

Late Registration:

Registrants who have not completed all the necessary steps for renewal including missing renewal documents received after the January 31st deadline are considered late and a late penalty (fee) outlined on the CPM Fee Schedule will result as per the by-laws (Bylaw 4: 4.2 Setting Fees).

Upon receipt of all items required for renewal, the annual fee ***in addition to*** the late fee, the registrant's renewal will be processed, and they will then be considered to be in good standing with the College.

If the renewal documents, payment, and late fee has not been received notice will be sent as per the Regulations 16 Cancellation for non-payment of fees (1) and (2). The process for reinstatement of a license is outlined in the Regulations 17 Reinstatement where cancelled for non-payment of fees.

Definition:

***New Registrants –** Those who have never previously registered on the Active register in Manitoba.