

REGISTRATION AND LICENSING DIRECTION

Current and updated as of: March 24, 2026

Registration on the Examination Candidate Register

Purpose:

To outline the steps required to register and remain on the Examination Candidate Register in Manitoba.

Policy:

To practice as an Examination Candidate in Manitoba and use the title, an individual must be registered with the College of Physiotherapists of Manitoba (CPM).

Individuals on the Examination Candidate register:

- Must work under the supervision of a fully licensed physiotherapist
- Must not practice Acupuncture or Dry Needling, pelvic floor internal exam or treatment, and cervical spinal manipulations while on this register. For the purpose of this condition, the term “practice” would include any practical/lab sessions in coursework in addition to clinical practice.
- Must not supervise other registrants.

On or before December 31, 2025:

All new applicants for the Examination Candidate Register with the intention to pursue the Practice Based Competency Assessment as part of the two-exam pathway are required to successfully pass the Written Component (Qualifying Exam) of the Physiotherapy Competency Examination (PCE) in order to register with the College of Physiotherapists of Manitoba (CPM) as an Examination Candidate on or before December 31, 2025. An individual who meets all eligibility requirements for the Examination Candidate register in Regulation 6(1) and has submitted all required documentation outlined in Regulation 6(2) must register on the Examination Candidate Register on or before December 31, 2025 with verification of passing the written exam in the preceding 6 months if they wish to work under supervision in Manitoba prior to the successful completion of an approved Clinical Evaluation.

Individuals that were registered with CPM on the Examination Candidate register prior to January 1, 2026 and had initiated an approved clinical evaluation, may remain on the Examination Candidate

register for a maximum of 2 years or until successful completion of the clinical evaluation, whichever comes first. Continued active participation in the clinical evaluation program is required to remain on the Examination Candidate Register during this time period. The candidate will be removed from the Examination Candidate register after three failed Clinical Evaluation attempts or 2 years from the date of registration, whichever comes first. Candidates that have not successfully completed an approved clinical evaluation within this time frame will be required to convert to the single exam process that was approved by Council for new applicants as of January 1, 2026.

Failure to maintain active participation in the clinical evaluation program through employment under supervision will lead to removal from the Examination Candidate register. Once removed from the register due to inactivity, applicants would be held to the requirements of the current Regulations at the time of re-registration.

The process for Re-Entry Candidates is outlined in *Registration and Licensing Direction Re-Entry to Practice*.

Procedure:

Prior to January 1, 2026, the applicant will be eligible to register with CPM on the Examination Candidate Register to practice under Supervised Practice once the College receives:

1. As a recent graduate, notification from the University in writing that the current physiotherapy program is complete and that the student will be eligible for the next convocation date (if applicable). A recent graduate is defined as an individual who has successfully passed all academic and clinical course requirements to become eligible to take the exam within the last 12 months.
2. As an international candidate, confirmation of practicing for a minimum of 1200 hours in the immediately preceding five-year period in a format approved by the BOA (Regulation 6(1)(c)).
3. Confirmation from the Canadian Alliance of Physiotherapy Regulators (CAPR) that the applicant has successfully completed the Written Component of the PCE (Verification Request Form) in the preceding 6 months.
4. Confirmation of employment on Company letterhead, including a start date no later than 3 months after application for the Examination Candidate register.
5. A completed Supervision Agreement and Supervision Plan that includes the name of the registered physiotherapist who has agreed to serve as the applicant's supervisor.
6. Evidence of professional liability insurance coverage at the minimum amount required.
7. A completed Registration form for the Examination Candidate Register.
8. A current criminal record check with vulnerable sector search. CPM will only accept a criminal record that is less than 6 months old.
9. Payment of all applicable fees.
10. Membership in Good Standing Form (Regulatory History Form) from the last two jurisdictions in Canada or elsewhere in which they are or have been registered or licensed to practise physiotherapy (if applicable).

For the management of unsuccessful attempts of an approved clinical evaluation in the two-exam pathway, please refer to Registration and Licensing Direction *Failure of an Entry-to-Practice Clinical Evaluation*.

The Examination Candidate's license will expire 30 days after notification of successful completion of the approved clinical evaluation.

Effective January 1, 2026:

All new applicants for the Examination Candidate Register following the single exam pathway must register on the Examination Candidate Register using the procedure outlined below if they wish to work under supervision in Manitoba prior to taking the third-party vendor's national examination, the Canadian Physiotherapy Examination (CPTE).

Procedure:

The applicant will be eligible to register with CPM on the Examination Candidate Register using the single exam pathway once the following conditions are met:

1. An applicant must have confirmation of a scheduled writing of the third-party vendor's national examination, the Canadian Physiotherapy Examination (CPTE), to be registered on the Examination Candidate register.
2. An applicant must submit the documentation outlined in the above procedure points 2 and 4 through 9.
3. To maintain on the Examination Candidate register, the examination candidate must remain scheduled to write the examination.
4. Management of unsuccessful attempts of the CPTE:
 - a. If the Examination Candidate is unsuccessful, they must immediately book the next available examination sitting. A scheduled examination writing allows the registrant to maintain an uninterrupted registration with CPM. Candidates will be removed from the Examination Candidate register if they have not registered for the next available examination.
 - b. If an Examination Candidate is unsuccessful on their third writing of the examination, they will be advised that they will be removed from the Examination Candidate membership class at midnight the following day.
 - c. The College shall also notify the Examination Candidate's employer by telephone to advise that, at midnight the following day, the individual is no longer eligible for the Examination Candidate membership class. College staff will not disclose to the employer information of the unsuccessful second examination writing.

The Examination Candidate's license will expire 30 days after notification of successful completion of the entry to practice evaluation.

Transferring to the Active Practice Register

Once the Examination Candidate successfully passes an approved Clinical Evaluation **OR** the CPTe, they must transfer their registration to the Active Register within 30 days of receipt of this notification. The Examination Candidate will be eligible to practice on the Active register once the College receives:

- a) Application form for Active Practice
- b) Copy of their University degree (if applicable)
- c) Any fees required for the Active Practice License
- d) Proof of completion of any activities as required by the Board of Assessors.

Once all the required documentation is received, the Registrar will place the individual's name on the Active Practice Register. The individual will then be entitled to practice independently.